

**Board of Directors Meeting  
Wednesday, April 25, 2018**

# **MINUTES**

**Pittsfield Village Board Members Present:**

John Sprentall, Jessica Lehr, and Aaron Pressel.

**Board Member(s) Absent:** Sarah Deflon, Ellen Johnson

**Associa / Kramer-Triad Present:** Thayer Moran, Tracy Vincent, Colin Breed, Jeff Gourlie.

**Committee Chairs / Members Present:** Brian Rice – Landscape; Leif Millar—M&M

**Open forum:**

Chris Torella – charging station project under way.

**2262 Parkwood / Britt-Marie Martinsson**

Received notification of a business opening in the adjacent strip mall. Security concerns. Safety issues. Britt wanted to make the board aware of this.

City council addressed this for us. Julie Grant City Council representative. There are strict requirements for this type of business (dispensaries/provisioning centers). We ask for updates from the city as this moves along. Planning commission has to weigh in and there is a moratorium for businesses wanted to open new store fronts.

**CALL TO ORDER:** 6:42 pm by Jessica Lehr.

**AGENDA APPROVAL**

Move EV Charging Station Item up.

Move end of year financials to Executive Session. (Kendra)

Motion to approve as amended made by Aaron and seconded by John. Motion carries.

**APPROVAL OF MINUTES** from March 2018.

John motioned to approve as written. Seconded by Aaron. Motion carries.

**MEMBER REQUESTS –**

EV charging station – Kendra will send a calendar invite (May 10<sup>th</sup> at 1:00 pm) to the board regarding a closed meeting between the Board & the City of Ann Arbor. Representatives from the City's sustainability & engineering departments will be present, along with a right-of-way attorney.

**Snow Removal Contract with City of Ann Arbor:** Jeff explained (to everyone, including the City council rep) the process and the agreements we've had in the past. To note:

1. Do not plow
2. Reimburse Pittsfield for each snow occurrence above 4"

Ms. Grant explained the changes that are planned for water rates across the city of Ann Arbor with a new rate structure.

**LANDSCAPE COMMITTEE** – minutes on file / Brian Rice, Chair reported

Several requests reviewed and approved.

Buckthorn removal request will require some research

Approved protocol guidelines were edited.

Approved weed control contract via email

**MAINTENANCE AND MODIFICATION** – minutes on file

Trash can enclosures should be discussed again (Aaron proposed)

M&M would like RTA to attend a future meeting to discuss solar panels on roofs.

**APPROVED MOTIONS THROUGH EMAIL** – none

**KRAMER-TRIAD MANAGER REPORT** –

Kendra Montri's Manager report on file

Sales report: end units are now specified.

Gable end work has begun.

Deck staining will begin next month

Aaron and the entire board would still like to see encumbered funds identified on the new financial report presented.

**CONTINUING BUSINESS** – all items moved up in agenda.

**New Business**

**Trugreen lawn application**

May 7<sup>th</sup>. A one-week notice will be sent as well as a 48-hour email blast.

Protocol will be written for this recurring application.

A2fixit app – Aaron would like us to check into this. KT staff explained that our new app Town Square can do much of this and more.

Landscape Protocol document: board has some proposed changes to the document presented.

“plantings” in particular. Kendra will circulate it back to the board after the Idsp meeting. The board agreed to look at this directly after the Annual meeting.

**Annual Meeting**

Year in review report will be presented-distributed.

Ellen plans to present financials

Reserves Survey results

Highlight upcoming events

Committee acknowledgment and reports

Reserve Tracking and Planning Meeting recap of 4-2-18 (Jessica, Jeff, Thayer, Kendra)

Thoughts of adding a “contingency” line item to the operating budget and utilizing it as needed.

Jessica would love to put out some sort of long term plans to the community, based on this model.

**ADJOURN TO EXECUTIVE SESSION** — 8:11 pm

**NEXT BOARD MEETING:** June 27, 2018

Respectfully submitted by Tracy L. Vincent