



**Pittsfield Village**  
GREEN SPACES • GREAT NEIGHBORS  
**Board of Directors Meeting**  
**Wednesday, November 29, 2017**

## **MINUTES**

**Pittsfield Village Board Members Present:**

John Sprentall, Secretary; Sarah Deflon, President, Ellen Johnson, Treasurer.

**Board Member(s) Absent:** Aaron Pressel, Member at Large;

**Associa / Kramer-Triad Present:** Tom Cottrell, Tracy Vincent, Colin Breed, Thayer Moran, Jeff Gourlie.

**Committee Chairs / Members Present:** Brian Rice – Landscape; Leif Millar—M&M

**Comcast Presentation / Update on programs offered to the community**

Internet Essentials

Xfinity mobile

Xfinity home

57% of PV are Comcast customers

Mario will be our new representative

**CALL TO ORDER:** 6:32 pm by Sarah Deflon

**APPROVAL OF MINUTES** from October 2017.

Motion to approve was made by John and seconded by Ellen. Motion carries.

**AGENDA APPROVAL**

Add Survey to Continuing Business

RTA proposal to New Business

Motion to accept as amended made by Ellen, seconded by John. Motion carries.

**LANDSCAPE COMMITTEE** – minutes on file / Brian Rice, Chair reported

Silver Maple removal- \$1150 to remove tree, \$200 to restore lawn. Motion to accept removal costs was made by John and seconded by Ellen. Motion carries.

Brian suggested that the Residency rules should state the board's fiduciary responsibility, especially as it pertains to a dangerous tree and its removal such as this. Brian would like this "refresher" to be explained to the community in the near future.

Two sub-committees now: Protocol and Membership

**MAINTENANCE AND MODIFICATION** – minutes on file – Leif Millar, Chair reported

2335 PW has rescheduled sewer stack inspection / repair for January 9, 2018.

Concrete repairs have been delayed yet again. Looks like spring work for our contract. This will bring us into the next fiscal budget year as well.

**APPROVED MOTIONS THROUGH EMAIL** – none

**MEMBER REQUESTS** -- none

**KRAMER-TRIAD MANAGER REPORT** – Tom Cottrell, CAM

Manager report on file

“Encumbered funds” column is now included in the Capital Projects

**Continuing Business**

Quarterly newsletter: will revisit in January for a February distribution.

Pet waste station/sign: purchase and installation with bags and no receptacle was approved and motion made by Ellen and seconded by John.

Board vacancy: board will meet on the 16<sup>th</sup> of December at 11:00 am at John’s home to discuss the next step – whether to “interview” the candidates or simply choose from their applications.

Survey results – to be tabulated for presentation to the M&M committee on December 6<sup>th</sup>

**New Business**

Header spec proposal / Rueter Associates Architects’ quote is comparable to Process Results. We should have a specification on our records for this. This spec writing has not been budgeted for. John motioned that this proposal from Rueter Associates at the expense of \$4600 be budgeted for in the 2018-2019 year. Ellen seconded. Motion carries.

Snow removal contract with the City of Ann Arbor—was not received today as promised. This will have to be approved via email.

RTA contract: bid assistance, monitoring of roofing contractor. We should make sure this is comparable to last year’s contract with RTA. Tom to send last year’s contract to Ellen/the entire Board. Ellen proposes accepting this contract. John seconded. Motion carries.

**ADJOURN TO EXECUTIVE SESSION** — 8:03 pm

**NEXT BOARD MEETING:** January 31, 2018

Respectfully submitted by Tracy L. Vincent